

Be **VERY SURE** to include one blank card stock page at the front and back of the rule book. If you do not, the toner will stick to the inside of the binder and ruin both the front page and the inside of the binder.



# Official JCNA Concours d' Elegance Rule Book

Includes

## Organizing a Concours d'Elegance For the Concours Chair

for the  
**2014**  
Concours Season

**Replace This Inside Title Page Every Season**

Edition 2014

Edition 2013

Previous Editions:

Edition 10.2 - 2012

Edition 10.1 - 2011

Edition 10.0 - 2010 (formatted to provide removal of 2008 and previous AGM notes and strikeouts and reorder pages for better page flow)

Edition 9.0 - 2010 (formatted to comply with 8.6 and previous edition page layout)

Edition 8.6 - 2009

Edition 8.5 - 2008

Edition 8.4 - 2007

Edition 8.3 - 2006

Edition 8.2 - 2005

Edition 8.1 - 2004

8th Edition - 2003

7th Edition - 2001

6th Edition - 1997

5th Edition - 1992

4th Edition - 1991

3rd Edition - 1989

2nd Edition - 1982/83

1st Edition - 1975/76

Copyright 2014 by Jaguar Clubs of North America, Inc.

Copy privileges extended to current JCNA members



Judges JCNA Name: \_\_\_\_\_

Judges JCNA Number: \_\_\_\_\_

Your JCNA number is printed on your Jaguar Journal label. You will need it for filling out Score Sheets.

## TABLE OF CONTENTS

History of the Jaguar Clubs of North America.....	xi
JCNA Founding.....	xi
JCNA Vision Statement .....	xi
JCNA Board Of Directors Mission Statement .....	xi
History of the Rule Book.....	xii
Preface .....	xiii
Introduction .....	xiv
Chapter I. Organizing a Concours d'Elegance.....	I-1
A. GENERAL .....	I-1
1. Purpose .....	I-1
2. Concours Year.....	I-1
3. Number of Concours per Year .....	I-1
4. Regional Concours per Year .....	I-1
5. Concours d'Elegance Divisions .....	I-1
B. SELECTING THE DATE AND OBTAINING SANCTION.....	I-1
1. Selecting the Concours Date .....	I-1
2. Avoiding Local Conflicts .....	I-1
3. Obtaining a Sanction .....	I-2
4. Canceling/Rescheduling the Concours.....	I-2
C. LOCATION OF THE CONCOURS D'ELEGANCE.....	I-2
1. Concours Sites .....	I-2
2. Amenities and Facilities to Look For .....	I-3
D. JAGUAR CARS NORTH AMERICA SPONSORSHIP .....	I-3
E. INSURANCE .....	I-3
RELEASE OF LIABILITY .....	I-4
F. PUBLICITY .....	I-5
1. Host Club Announcements.....	I-5
2. Publicity through JCNA .....	I-5
3. Newspapers .....	I-5
4. Radio .....	I-6
5. Automotive Media.....	I-6
6. Local Automobile Related.....	I-6
G. OPERATING THE CONCOURS D'ELEGANCE .....	I-6
1. The Concours Chair and the Chief Judge.....	I-6
2. The Concours Chair's Personnel.....	I-6
3. The Chief Judge's Personnel .....	I-7
4. Site Layout .....	I-8
H. REGISTRATION .....	I-9
1. JCNA Event Manager Computer Program.....	I-9

2. Registration Form Requirements.....	I-9
3. Encourage Pre-Registration.....	I-9
4. Registration Deadlines .....	I-9
5. On-Site Entry Registration .....	I-9
6. Entrant's JCNA Membership Number .....	I-9
7. Entrant's Packet.....	I-9
<b>I. CONDUCTING THE CONCOURS .....</b>	<b>I-10</b>
1. Working Groups .....	I-10
2. Class Areas .....	I-10
3. Registration Area.....	I-10
4. Loud Speaker/Announcing System .....	I-10
5. Parking Personnel.....	I-11
6. Rags Down .....	I-11
7. Leaving the Concours Site .....	I-11
<b>J. TROPHIES.....</b>	<b>I-11</b>
1. Official JCNA Trophies .....	I-11
2. Presenting Trophies .....	I-11
3. Club Discretionary Trophies .....	I-12
<b>Chapter II. Entry Eligibility, Awards, Divisions, and Classes.....</b>	<b>II-1</b>
<b>SECTION 1 - GENERAL .....</b>	<b>II-1</b>
<b>A. ENTRY REQUIREMENTS AND ELIGIBILITY .....</b>	<b>II-1</b>
1. "Jaguar" Definition .....	II-1
2. Swallow Bodied Chassis, S.S., & Jaguar Cars.....	II-1
3. Daimlers .....	II-1
4. Engine Requirements .....	II-1
5. Horn and Light Requirements .....	II-1
6. Entries to be Driven to their Assigned Parking Positions .....	II-1
7. Handicap Points.....	II-2
8. Division Crossover .....	II-2
9. Incapacitated Entrant .....	II-2
10. Entry Ownership Change .....	II-2
11. Award Eligibility .....	II-2
12. Unofficial Awards .....	II-2
<b>B. CONCOURS AWARDS AND DIVISIONS .....</b>	<b>II-2</b>
1. North American Awards .....	II-2
2. Regional Awards .....	II-3
3. The Official Concours Divisions.....	II-3
4. Unofficial Divisions .....	II-3
<b>SECTION 2 - CHAMPION DIVISION.....</b>	<b>II-4</b>
<b>A. CHAMPION DIVISION GENERAL SPIRIT .....</b>	<b>II-4</b>
<b>B. CHAMPION DIVISION CLASSES.....</b>	<b>II-4</b>
<b>C. PRESERVATION CLASS REQUIREMENTS.....</b>	<b>II-5</b>
1. Entry Age .....	II-5
2. Proof of Originality .....	II-5
3. Vehicle Evaluation and Deductions .....	II-5
4. Preservation Class Championship Eligibility.....	II-5
5. Preservation Class Protests.....	II-5

D. CHAMPION DIVISION SCORING .....	II-6
1. Score Sheet Calculations .....	II-6
2. Champion Division Scoring Plateaus.....	II-6
SECTION 3 - DRIVEN DIVISION .....	II-6
A. DRIVEN DIVISION GENERAL SPIRIT .....	II-6
Authenticity Exceptions .....	II-6
B. DRIVEN DIVISION CLASSES .....	II-7
Driven Division Scoring.....	II-7
1. Driven Division Score Sheet Calculations .....	II-7
2. Driven Division Scoring Plateaus .....	II-8
3. Driven Division Eligibility in Consecutive Years.....	II-8
SECTION 4 - SPECIAL DIVISION .....	II-8
A. SPECIAL DIVISION GENERAL SPIRIT .....	II-8
B. SPECIAL DIVISION CLASSES .....	II-8
C. SPECIAL DIVISION SCORING .....	II-10
1. Score Sheet Calculations .....	II-10
2. Special Division Scoring Plateaus.....	II-10
3. Special Division Championship Awards Eligibility .....	II-10
Chapter III. Instructions and General Rules for the Judge.....	III-1
A. EVOLUTION OF RULES .....	III-1
1. Rules and Guidelines.....	III-1
2. Apply Rules Uniformly .....	III-1
3. Approved Judging Guides .....	III-1
B. ETHICS OF JUDGING.....	III-1
1. Be Objective .....	III-1
2. Be Fair .....	III-1
3. Be Consistent.....	III-1
4. Be Impartial .....	III-2
C. CHIEF JUDGE.....	III-2
1. Designating the Chief Judge.....	III-2
2. Chief Judge Qualifications .....	III-2
3. Chief Judge Responsibilities .....	III-2
4. Chief Judge and Judging .....	III-3
5. Master Entry List.....	III-3
6. Judges' Roster and Judges' Report Forms .....	III-3
D. JUDGE CERTIFICATION AND CERTIFICATION RENEWAL.....	III-4
1. Responsibility .....	III-4
2. The Certification Process for New Judges .....	III-4
3. Acknowledgement of Certification .....	III-4
4. Maintenance of Judging Currency .....	III-5
5. Certification Renewal for All Judges .....	III-5
E. GENERAL QUALIFICATIONS AND PROCEDURES FOR JUDGES.....	III-6
1. Infallibility of Judges.....	III-6
2. Qualification of Judges.....	III-6
3. Choosing Judges.....	III-6
4. Inexperienced Judges .....	III-6
5. Apprentice Judges .....	III-6

6. Experienced Judges .....	III-6
7. Familiarize Judges with Rules.....	III-6
8. Judging Own Class.....	III-7
<b>F. JUDGING METHOD AND TEAMS .....</b>	<b>III-7</b>
1. Number of Certified Judges per Team .....	III-7
2. Team Judging .....	III-7
3. Judging Team Leaders.....	III-8
4. Judging Time Limit .....	III-8
5. Judging Teams Remaining Intact .....	III-8
6. Judging Teams and Substitution.....	III-8
<b>G. OPERATION VERIFICATION .....</b>	<b>III-8</b>
1. Conduct of Operation Verification.....	III-8
2. Courtesy Repair Time .....	III-9
<b>H. DAY-OF-EVENT JUDGES' MEETING AND GUIDELINES .....</b>	<b>III-9</b>
1. Announce and/or Confirm Judging Assignments .....	III-9
2. Review the Day's Procedures .....	III-10
3. Review Basic Rules.....	III-10
4. Designate Alternate Judges .....	III-10
5. Advise Teams to Walk the Site .....	III-10
6. Announce Lunch Break Procedures .....	III-10
7. Direct Judges - No Eating, Drinking, Smoking, or Touching.....	III-10
8. Advise Judges to Remain on Site Until Excused .....	III-10
<b>I. FIELD PROTOCOLS FOR JUDGES.....</b>	<b>III-11</b>
1. Judges and Spectators.....	III-11
2. Alcoholic Beverages.....	III-11
<b>J. THE JUDGE, THE SCORE SHEET AND SCORING .....</b>	<b>III-11</b>
1. Number of Score Sheets .....	III-11
2. Use Current Score Sheets .....	III-11
3. Cross out Non-judged Score Sheet Sections .....	III-11
4. Score Sheet Calculations .....	III-11
5. Judges' Supplies.....	III-11
6. Examine the Score Sheet Heading .....	III-12
7. Determine if the Entrant is Present.....	III-12
8. Minimize Scoring Entry Errors (2013 AGM) .....	III-12
9. Fill in All the Blanks .....	III-12
10. Handicap Points.....	III-12
11. Mandatory Penalties .....	III-12
12. Points Per Defect .....	III-12
13. Noting the Location of Cleanliness and Condition Deductions .....	III-12
14. Score Sheets During Judging .....	III-13
15. Score sheets After Judging .....	III-13
16. Scorers .....	III-13
17. Score Calculations .....	III-13
18. Completed Score Sheets .....	III-13
19. The Entrant and the Score Sheets.....	III-13
20. Score Sheets after the Concours .....	III-13
<b>K. FORMAL SCORE POSTING AND CORRECTIONS .....</b>	<b>III-14</b>

L. JUDGES' ROSTER AND JUDGES' REPORT .....	III-14
M. THE JUDGE AND THE JAGUAR.....	III-15
1. Competitiveness of the Jaguars .....	III-15
2. Judge's Posture .....	III-15
3. Judge Touching the Jaguar.....	III-15
4. Dress Accordingly .....	III-15
5. Exterior Judge's Authority.....	III-15
6. Confer with Fellow Judges.....	III-15
N. THE JUDGE AND THE ENTRANT .....	III-16
1. Responsibility of the Judge and the Entrant.....	III-16
2. Authentic Options.....	III-16
3. Entrant Documentation.....	III-16
4. Entrant Showmanship.....	III-16
5. Required Conversation Between the Judge and the Entrant .....	III-16
6. Extraneous Conversation Between the Judge and the Entrant .....	III-16
7. Judge Non-Authenticity Notifications and Entrant Acknowledgement.....	III-17
8. Serious Entrants.....	III-17
9. Entrant Who Argues .....	III-17
10. Judge's Decision is Final .....	III-17
11. Influencing Judges.....	III-17
O. REJUDGING.....	III-18
1. Reevaluating the Jaguar.....	III-18
2. Leaving the Concours Field .....	III-18
P. COMPLAINTS AND PROTESTS .....	III-18
1. Protests .....	III-18
2. Settling On-Site Complaints or Protests.....	III-18
3. Formal Protest .....	III-19
4. Filing Protests.....	III-19
5. Concours Protest Committee and Unresolved Protests .....	III-19
6. Protest Committee Responses .....	III-19
7. Non-Entrant Questions .....	III-19
Chapter IV. Instructions and General Rules for the Entrant .....	IV-1
A. REGISTRATION AND ENTERING THE CONCOURS.....	IV-1
1. Entrant Spirit .....	IV-1
2. Entrant Requirements for Score Qualification .....	IV-1
3. Registration Timing.....	IV-2
4. Registration Cut-off and Late Entries .....	IV-2
5. Entrant's JCNA Number.....	IV-2
6. Score Sheet Verification.....	IV-2
B. ENTRANTS DURING THE CONCOURS .....	IV-2
1. Rags Down .....	IV-2
2. Score Sheets During the Concours .....	IV-2
3. Entrants Presence During Judging .....	IV-2
4. Providing Documentation.....	IV-2
C. PRESENTING THE JAGUAR FOR JUDGING - ALL DIVISIONS.....	IV-3
1. Doors, Bonnets, and Boot Lids .....	IV-3
2. Soft and Hard Tops, Windows, Tonneaus, and Boot Covers.....	IV-3

3.	Floor Mats and Seat Covers .....	IV-3
4.	Small Compartments .....	IV-3
5.	Authentic Options.....	IV-3
6.	Entrant Showmanship.....	IV-3
D.	PRESENTING THE JAGUAR FOR JUDGING - CHAMPION DIVISION .....	IV-4
1.	Tools and Owner's Manuals .....	IV-4
2.	Spare Tire .....	IV-4
E.	PRESENTING THE JAGUAR FOR JUDGING - DRIVEN DIVISION.....	IV-4
F.	PRESENTING THE JAGUAR FOR JUDGING - SPECIAL DIVISION.....	IV-4
G.	ENTRANT - JUDGE INTERACTION .....	IV-4
1.	Responsibility.....	IV-4
2.	Serious Entrants.....	IV-4
3.	Exterior Judge's Authority.....	IV-4
4.	Judge Touching the Jaguar .....	IV-5
5.	Required Conversation Between the Judge and the Entrant .....	IV-5
6.	Non-Authenticity Notification and Acknowledgement .....	IV-5
7.	Extraneous Conversation Between the Entrant and the Judge .....	IV-5
8.	Influencing Judges.....	IV-5
9.	Entrant Who Argues .....	IV-5
10.	Judge's Decision is Final .....	IV-6
11.	Resolving Ties.....	IV-6
H.	THE ENTRANT AFTER THE CONCOURS .....	IV-6
1.	Reviewing the Jaguar with the Entrant.....	IV-6
2.	Leaving the Concours Field .....	IV-6
3.	Returning Score Sheets to the Entrant.....	IV-6
I.	CONCOURS AWARDS AND DIVISIONS .....	IV-6
1.	North American Awards .....	IV-6
2.	Regional Awards .....	IV-7
3.	The Official Concours Divisions.....	IV-7
4.	Unofficial Divisions .....	IV-7
J.	COMPLAINTS AND PROTESTS .....	IV-7
1.	Protests .....	IV-7
2.	Settling On-Site Complaints or Protests.....	IV-7
3.	Formal Protest .....	IV-7
4.	Filing Protests.....	IV-8
5.	Concours Protest Committee and Unresolved Protests .....	IV-8
6.	Protest Committee Responses .....	IV-8
7.	Non-Entrant Questions .....	IV-8
Chapter V.	Judges' Guide to Jaguar Evaluation .....	V-1
A.	OVERVIEW .....	V-1
1.	Judging to the Standard .....	V-1
2.	Cleanliness and Condition.....	V-1
3.	Authenticity .....	V-1
4.	Items Excluded From Judging.....	V-2
5.	Items Common to All Component Areas .....	V-2
B.	OPERATION VERIFICATION (FUNCTIONAL ONLY) .....	V-3
1.	Horns .....	V-3

2.	Headlights-Inspect High-Low Beams .....	V-3
3.	Driving Lights .....	V-3
4.	Fog Lights (front and rear) .....	V-3
5.	Parking, Tail, Side, and License Plate Lights.....	V-3
6.	Brake Lights .....	V-3
7.	Back-up Lights .....	V-3
8.	Turn Signals .....	V-4
C.	EXTERIOR .....	V-4
1.	Body, Doors, Bonnet, Sun Roofs and Boot Lid .....	V-4
2.	Paint Finish.....	V-4
3.	Glass and Plastic/Plexiglas® Windows, Lamp Lenses and Covers.....	V-5
4.	Chrome and Stainless Steel Components.....	V-5
5.	Hood, Hood Envelope, Side Curtains, & Tonneau .....	V-6
6.	Electric Horns.....	V-6
7.	Wheels .....	V-7
8.	Gas Cap Lids and Doors.....	V-7
9.	Tires.....	V-7
10.	License Plate Brackets and Mountings .....	V-8
11.	License Plate Frames and Plate Clear Covers .....	V-8
D.	INTERIOR .....	V-8
1.	Door Shut Panels, Hinge Panels, Hinge Panel Switches, Conduit Protectors and Sills .....	V-8
2.	Woodwork, Vinyl and Leather .....	V-9
3.	Headliner/Underside of Hoods .....	V-9
4.	Door Panels and Arm Rests Door .....	V-9
5.	Carpeting and Pedal Pads .....	V-9
6.	Hardware, Steering Wheel and Instruments .....	V-10
7.	Radios, Tape and CD Players, Alarms, Phones, Radar Detectors, GPS Systems, Displays and Miscellaneous Electronics. ....	V-10
8.	Seats, Squabs, Head Rests, and Belts .....	V-10
9.	Small Compartments .....	V-11
10.	Batteries and Battery Compartments.....	V-11
11.	Tool Kits.....	V-11
E.	BOOT .....	V-12
1.	Paint, Side Panels, Mat or Carpet, and Miscellaneous Fasteners.....	V-12
2.	Tool Kits, Containers, and Pouches (Jack, Hammer, and Owner's Manual) .....	V-12
3.	Spare Tire, Wheel, & Cover .....	V-13
4.	Battery .....	V-14
F.	ENGINE COMPARTMENT .....	V-14
1.	Plated and Painted Fasteners, Caps, Covers, Piping, Handles, etc.....	V-14
2.	Engine Compartment Peripheral Equipment and Panels .....	V-14
3.	Engine Basic Components and Belt-driven Accessories .....	V-14
4.	Cooling System and Air Conditioning Components.....	V-15
5.	Generators. Alternators, Regulators, Relays, Wiring, and Battery .....	V-16
6.	Preservation Class - Expendable Items .....	V-16
7.	Data Plates .....	V-17
8.	Steering Columns, Linkage, and Racks.....	V-17

9. Brake Master Systems .....	V-17
<b>Chapter VI. Judges' Guide for Scoring Non-Authenticity .....</b>	<b>VI-1</b>
A. INTRODUCTION.....	VI-1
1. Purpose .....	VI-1
2. Jaguar Authenticity.....	VI-1
3. Configuration Allowed.....	VI-1
4. Authenticity Documentation .....	VI-1
5. Jaguar Cars Inc. Accessories - Moderation of the Standard.....	VI-2
6. Replacement Parts .....	VI-3
7. Original Brand Names and Logos .....	VI-3
8. Display of Accessories .....	VI-3
9. Safety Equipment .....	VI-3
10. Component Legitimacy .....	VI-3
B. NON-AUTHENTICITY .....	VI-3
1. Non-Authenticity .....	VI-3
2. Better than original .....	VI-4
3. Plated surfaces .....	VI-4
4. Over-restoration.....	VI-4
C. ASSIGNING NON-AUTHENTICITY PENALTIES.....	VI-4
1. Basis of Points Allocated Each Item .....	VI-4
2. Noting the Discrepancy and Informing the Entrant .....	VI-4
3. Entering the Discrepancy and Assigning the Deduction.....	VI-5
4. Use only the exact deduction listed for the discrepancy .....	VI-5
5. Maximum Total Deductions for Non-Authenticity.....	VI-5
D. USING THIS GUIDE .....	VI-5
1. Listings and Penalties .....	VI-5
2. Items Excluded From Judging.....	VI-5
3. Notes.....	VI-5
E. ITEMS COMMON TO ALL COMPONENT AREAS .....	VI-6
F. EXTERIOR .....	VI-6
G. INTERIOR .....	VI-13
H. BOOT (CHAMPION DIVISION ONLY) .....	VI-16
I. ENGINE COMPARTMENT (Champion Division Only) .....	VI-17
Appendix A List of Production Models .....	1
Appendix B Original Equipment Tire and Wheel Information for SS & Jaguar Cars.....	5
Appendix C Official Publications for Documenting Authenticity .....	25
Appendix D Official JCNA Concours d'Elegance Competition Classes .....	27
Appendix E Jaguar Approved Accessories .....	29
Glossary of Terms .....	31
Index .....	37
Score Sheets .....	45
2014 Judges Team Assignments .....	49
Quick Field Reference Deduction Guide .....	51
2014 Judge's Concours Rule Book Test .....	1
Judge's Rule Book Test Answer Sheet.....	9

**Forms:**

- Official Concours d'Elegance Judging Score Sheet #1 – Operation Verification**
- Official Concours d'Elegance Judging Score Sheet #2 – Exterior**
- Official Concours d'Elegance Judging Score Sheet #3 – Interior & Boot**
- Official Concours d'Elegance Judging Score Sheet #4 – Engine Compartment**

**Available on the Internet at [www.jcna.com](http://www.jcna.com):**

- Request for a Certificate of Insurance**
- Trophy Order Form**
- Concours d'Elegance Entrant Registration Form**
- Event Member Registration**
- Special Division, Class 3 Non-Authenticity Deduction Form**
- Placard Champion Division**
- Placard Driven Division**
- Placard Special Division**
- Placard Display Only**

**JCNA Publications**

**JCNA Regional Areas and Club Numbers**

**Note:** Pages are printed front to back.

**Action:**

The footers and other relevant references have been updated for 2014. Other than that, there are no changes for the 2014 Concours d'Elegance Competition Season.

Judges may, but do NOT have to, replace the inside cover sheet with the 2014 date on it.